



WEST CENTRAL EDUCATION DISTRICT

**Job Title:** Behavioral Aide for 2026-2027 School Year

**Location:** West Central Education District Beacon (Setting IV) Program located in Melrose, MN

**Reports To:** Program Administrator

**Position Overview:**

The position is responsible for working with the special education teacher to support students behavioral and academic needs. Duties include, but are not limited to:

**Essential Functions:**

- Interacting with students according to their Individual Education Plan including their Positive Behavior Support Plan
- Provide Academic/Behavior Interventions
- Supports students with engagement, independent skills, promotes age appropriate self management skills including problem solving, decision making, communication, social skills, conflict resolution, and emotion management.
- Monitor Academic/Behavior Benchmark Assessments
- Support and Track Behavior
- Assists individual skill development in dressing, eating, toileting, and other daily living skills.
- Promotes a safe learning environment; using de-escalation techniques, motivational strategies
- Plan and lead social skill group sessions and specials (arts and crafts, motor activities, etc) under the direction of certified staff

**Knowledge, Skills, and Abilities:**

- Ability to demonstrate confidentiality
- Ability to physically restrain a student if behavior escalates to potentially unsafe level
- Ability to establish and maintain positive working relationships
- Ability to effectively and professionally communicate in writing and verbally
- Ability to work with students individually and in groups
- Ability to use technology

**Position Details:**

Hours 7:45-3:15

**Compensation**

Internal candidates: Per the Non-Certified Employment Agreement

External candidates: Range \$18.12-\$22.98

**Qualifications**

- High school diploma
- Valid driver's license
- Certification as Highly Qualified

**To Apply:**

Internal Candidates:

Email Vanessa Hoffarth to express interest in the open position.

External candidates: Email the completed [job application](#), letter of interest, resume, and contact information for 2 references to Vanessa Hoffarth, [vhoffarth@wced6026.org](mailto:vhoffarth@wced6026.org).

**Posting Deadline:** Position is open until filled.